

STAFF ACCOUNTANT

RFNOW Inc. is looking for an enthusiastic individual to join our team in our Virden office as a permanent full-time Staff Accountant starting in May 2019.

The Staff Accountant would be responsible for overseeing the day to day accounting processes including accounts payable, accounts receivable, payroll, and maintenance of accounting records. They would also work to strengthen the controls and processes of our finance department.

This is an excellent opportunity for a motivated individual to join a growing company and build accounting experience. We are looking for an individual who applies themselves to understanding their work and being a productive team member.

Responsibilities include:

- Monitor and review of purchases-payables-payments cycle.
- Monitor and review of sales-receivables-receipts cycle.
- Review of payroll, and source remittances.
- G/L account reconciliation and month-end closing.
- Complete monthly/quarterly filings including PST, GST, IFTA, H&E Tax.
- Complete other related duties and assist with special projects as needed.

The ideal candidate:

- Has impeccable accuracy with numbers and attention to detail.
- Has advanced experience with Microsoft Office (Word and Excel).
- Has experience with payroll.
- Formal accounting training required. Enrollment in CPA program is considered an asset.
- Organizational skill is a must; ability to prioritize and produce results in a fast-paced environment.
- Possess excellent communication skills (verbal and written).

The position offers competitive pay and benefits program for you and your family. If interested, please contact careers@rfnow.com with your resumé detailing your qualifications or to learn more.

We may also have other accounting career opportunities available.

About RFNOW Inc.

RFNOW Inc. is a successful, dynamic organization with opportunities to grow and specialize in a number of areas within the field of technology and construction including broadband wireless communication, fibre optics, network architecture/maintenance, directional drilling, cable plowing, line locating, tower building, residential and commercial service connections, and heavy equipment operation and maintenance. Learn more at rfnow.com.