

Setup Email in Windows Live Mail

IMAP Setup:

- 1. Open Windows Live Mail
- 2. Add an email account
 - a. Select **File** from the menu at the top of the window
 - b. Select Options
 - c. Choose Email Accounts...
 - d. Select Add
 - e. Select Email Account
- 3. Enter the following information:
 - a. Email address: Your rfnow email address
 - b. Password: Your rfnow email password
 - c. Remember this password: Yes (add a check mark)
 - d. Display name for your sent messages: Your first and last name e.g. John Smith
 - e. Manually configure server settings: Yes (add a check mark)
 - f. Select Next
- 4. Enter Incoming server information
 - a. Server type: IMAP
 - b. Server address: mail.rfnow.com
 - i. Port: 993
 - c. Login user name: Your rfnow email address
- 5. Enter outgoing server information
 - a. Server address: smtp.rfnow.com
 - i. Port: **587**
 - ii. Requires authentication: Yes (add a check mark)
- 6. Click Next and then Finish