



297 Nelson Street W  
P.O. Box 448  
Virden, MB R0M 2C0  
Phone: 1-866-887-3669  
Email: [careers@rfnow.com](mailto:careers@rfnow.com)

## Civil Planner

Reporting to the Director, Engineering & Design, the **Civil Planner** is responsible for developing and managing project plans, as well as coordinating with other departments to ensure that all aspects of the project are on track. This will include leading and oversight of all new service development, network planning and engineering, and implementation and build-out of our fibre network.

### Role & Responsibilities include:

- Creation of cable design plans, site plans (civil), and other drawings for new construction and upgrade/rebuild projects as well as new area first-to-the-home (FTTH) and Multi-Domestic Units (MDU) design drawings and packages
- Draft municipal consent civil drawings; illustrate proposed routing in relation to existing underground and aerial facilities. Create applicable cross-sections and details. Select cable/conduit route that will most likely pass permit approval; both aerial and underground scenarios, and weighing scenarios through make-ready and costing analysis exercises (includes some field evaluations)
- Preparation of fibre cable design plans, floor plans, site plans, splicing details and other drawings for new residential/commercial construction projects
- Field survey new and existing plant structures and routes for the purpose of field verification and estimation
- Conduct site meetings with designer/surveyor; attend meetings with teams to discuss project scope and strategies as required
- Develop project-specific construction notes, material requirements and identify associated labour tasks
- Be aware and adhere to all applicable Health & Safety regulations, in accordance with legislation and related company policy.

### Expertise & Requirements:

- High School Graduation; technology, project or planning certifications may be beneficial
- Experience in telecom or utility planning, construction, and administration
- Applied knowledge of AutoCAD, ArcGIS and related software
- Advanced Microsoft Office skills, particularly with Excel, Word and Outlook
- Strong interpersonal and communication skills, able to clearly communicate with internal and external project teams
- Detail-oriented with solid problem solving and analytical skills
- Multi-tasking ability; adaptable to changing priorities and deadlines



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- Self-motivated with the ability to take initiative and resolve problems independently; monitors own quality of work
- Must possess valid class 5 driver's license

If interested, please forward your resume and cover letter detailing your interest and qualifications to [careers@rfnow.net](mailto:careers@rfnow.net).

RFNOW Inc. is an equal opportunity employer. We welcome applications from people from all backgrounds and capabilities. Applicants are welcome request necessary accommodations throughout our employment process.

**About RFNOW Inc.**

*RFNOW Inc. is a successful, dynamic organization with opportunities to grow and specialize in a number of areas within the field of technology and construction including broadband wireless communication, fibre optics, network architecture/maintenance, directional drilling, cable plowing, line locating, tower building, residential and commercial service connections, and heavy equipment operation and maintenance. Learn more at [www.rfnow.com](http://www.rfnow.com).*

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