

Assistant Controller

RFNOW Inc. is looking for an enthusiastic and committed individual to join our team in our Virden office as a permanent full-time Assistant Controller; start date as soon as possible. The ideal person for this role will have an analytical mindset and a drive to deliver accurate results for our Finance department.

The Assistant Controller will be responsible for overseeing the day to day accounting processes including accounts payable, accounts receivable, payroll, and the maintenance of accounting records. Reporting to the Controller, you will work closely with the Finance Team and Operations to bring success to the role. Ultimately, the ideal candidate will bring a continuous improvement mind set to strengthen the controls and processes of our finance department.

We are looking for an individual who applies themselves to understanding their work and being a productive team member that can succeed in a fast-paced environment.

This is an excellent opportunity for a motivated individual to join a growing company to fulfill your career path.

Responsibilities include:

- Monitor and review of purchases-payables-payments cycle.
- Monitor and review of sales-receivables-receipts cycle.
- Monitor intercompany transactions and cost distributions.
- Review of payroll, and source remittances.
- G/L maintenance as required.
- G/L account reconciliation and month-end closing.
- Complete monthly/quarterly filings including PST, GST, IFTA, H&E Tax.
- Complete other related duties and assist with special projects as needed.
- Supporting the month end, quarter end and year end reporting.

The ideal candidate:

- Has impeccable accuracy with numbers and attention to detail.
- Has a strong foundation in financial accounting.
- Minimum 5 years of relevant accounting experience.
- Formal accounting education and/or training is a must.
- Hands-on payroll experience and/or oversight is a must.
- Has advanced experience with Microsoft Office (Word and Excel) with aptitude to learn industry specific accounting software.
- Has excellent leadership skills and the ability to work with a team for overall operational excellence.
- Well-developed organizational and time management skills to manage competing deadlines in a diverse business environment.
- A highly motivated individual with the ability to learn quickly.
- Possess excellent communication skills (verbal and written).



TF: 1-866-887-3669
www.rfnow.com

What we offer:

A work environment focused on continuous improvement supported by autonomy and empowerment.
A diverse and dynamic team to collaborate with.
A competitive base salary; health and dental benefits; life and disability insurance package.

How to apply:

If interested, please contact us at careers@rfnow.com with your resumé detailing your qualifications or to learn more. We may also have other accounting career opportunities available.
We strongly encourage applications from qualified professionals from a variety of backgrounds.
Confidentiality of all applicants assured. Only those selected for interviews will be contacted and we thank all other applicants for their interest.

About RFNOW Inc.

RFNOW Inc. is a successful, dynamic organization with opportunities to grow and specialize in a number of areas within the field of technology and construction including broadband wireless communication, fibre optics, network architecture/maintenance, directional drilling, cable plowing, line locating, tower building, residential and commercial service connections, and heavy equipment operation and maintenance. Learn more at rfnow.com.

> Contact us to learn more about **rewarding career opportunities!**

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