



297 Nelson Street W  
P.O. Box 639  
Virden, MB R0M 2C0  
Phone: 1-866-887-3669  
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## Inventory Manager

We are seeking a strategic-minded, hands-on Inventory Manager to join our team and own our inventory process and controls. The Inventory Manager will be a critical member of the team that will help drive positive best practice change to all of our inventory processes. This position will be responsible for managing our inventory controls across multiple locations, projects and departments. From performing cycle counts to negotiating with vendors; this wide reaching position will play a key role in supporting all departments inventory operations and in the development of inventory management strategies to improve efficiencies, add value and reduce variances.

### Role & Responsibilities include:

- Overseeing receipt and proper storage of all company inventory
- Maintaining storage areas and locations
- Controlling and verifying inventory by performing regular physical counts and reconciliations
- Coordinating shipping and Logistics of inbound and outbound inventory
- Vendor Management, Negotiating, Buying activities
- Ensuring time sensitive Project Inventory Fulfillment
- Liaise with internal and external stakeholders for effective inventory deployment
- Develop and produce regular reports and statistical analysis
- Manage returned inventory effectively and develop an efficient cost effective recycling process
- Ensure incoming inventory has correct firmware for deployment
- Comply with company policies as well as any federal, provincial or local requirements/legislation

### Expertise & Requirements:

- Ability to effectively relate to and communicate with people across all levels of the organization
- Able to work independently with limited supervision with strong initiative and finishing skills
- Strong analytical capabilities, critical thinking and strong process development skills
- Experience managing inventory across multiple platforms, ERP/CRM/Accounting
- Strong proficiency with MS Office Suite – Excel, Word, Outlook, Teams, etc.
- High School Diploma or GED is required

If you are interested in building your career with RFNow Inc. please forward your cover letter and resumé detailing your qualifications to [careers@rfnow.net](mailto:careers@rfnow.net)



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### About RFNOW Inc.

*RFNOW Inc. is a successful, dynamic organization with opportunities to grow and specialize in a number of areas within the field of technology and construction including broadband wireless communication, fibre optics, network architecture/maintenance, directional drilling, cable plowing, line locating, tower building, residential and commercial service connections, and heavy equipment operation and maintenance. Learn more at [rfnow.com](http://rfnow.com).*

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